

MINUTES SPECIAL MEETING

City Council of the Town of Colma
Colma Community Center
1520 Hillside Boulevard
Colma, CA 94014

**Friday, June 20, 2008
8:30 a.m.**

CALL TO ORDER

Mayor Helen Fisicaro called the Special Meeting of the City Council for the Town of Colma to order at 8:32 a.m.

Council Present – Mayor Helen Fisicaro, Vice Mayor Joanne F. del Rosario, and Council Members Frossanna Vallergera, Joseph Silva and Diana Colvin were present.

Staff Present – City Manager Diane McGrath, City Attorney Roger Peters, Assistant City Attorney Malathy Subramanian, City Engineer Rick Mao, Director of Recreation Services Brian Dossey, and City Planner Andrea Ouse.

Also present Rae Gonzalez, City Treasurer.

Mayor Fisicaro asked if there were any changes to the agenda, there were none.

CONSENT CALENDAR

1. LUCKY CHANCES LICENSE RENEWAL

It was noted that there were changes to the Resolution for Item # 1 after the production of the Council Agenda Packet. Council received the corrected Resolution and it is an attachment to these minutes.

Action: Council Member Vallergera moved to Adopt a Resolution Supporting Application for Renewal of State Gambling License Including All Associated Applicants and Endorsees to Lucky Chances Inc., with the noted correction, seconded by Vice Mayor del Rosario and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Mayor Helen Fisicaro	✓				
Joanne F. del Rosario	✓				
Frossanna "Fro" Vallergera	✓				
Joseph Silva	✓				
Diana Colvin	✓				
Voting Tally	5	0			

TRAINING

2. ETHICS TRAINING FOR CITY COUNCIL AND DEPARTMENT HEADS

City Attorney Roger Peters introduced Assistant City Attorney Malathy Subramanian. Together, they presented the Ethics Training Program. No action was taken; this item was for discussion only. This training was provided as required by law, in compliance with AB 1234.

STUDY SESSION

3. LONG TERM FINANCIAL PLANNING FOLLOW-UP

City Manager Diane McGrath continued the discussion of long term financial planning that was begun at the Special Meeting of May 28, 2008. The City Council directed staff to study and investigate measures for increasing revenues or reducing costs in the following order of priority and to report back to the City Council with its recommendations:

First Priority:

- Business License Tax
- Revision to the Sewer Service Subsidy Program
- Controlling costs of new employees relating to medical and dental benefits
- Controlling costs of employees relating to COLA
- Review Future Staffing Policies
- Defer Hillside Boulevard Reconstruction and Town Hall Renovation for at least one year

Second Priority (only if fiscal needs cannot be met after all first priority items have been attempted):

- Revision to the Cable Television subsidy

Third Priority

- Development impact fees for parkland acquisition and construction of park facilities
- Revision to Recreation subsidies
- Control costs of current employees

The council asked staff for further information about development impact fees to defray future costs of circulation and traffic improvements. Council encouraged staff to commence the economic development planning effort and to partner with Cal Water to educate residents about conserving water to also conserve on sewer service and lower fees.

Mayor Fisicaro adjourned the meeting for a lunch break at 12:10 pm. The Special Meeting reconvened at 12:30 pm.

4. **CITY COUNCIL WORKSHOP: CODE OF CONDUCT**

The council members discussed, in round table format, the following items in the proposed Code of Conduct:

- Council-Manager Form of Government
- Treasurer's Code
- Contacts with Department Directors
- Contacts with Staff
- Correcting a Mistake
- Handling Confidential Materials

The Council agreed to discuss the remaining items at a future study session to be scheduled by the City Manager.

ADJOURNMENT

There being no further business Mayor Fisicaro adjourned the Special Meeting at 1:55 p.m. in memory of Mr. Edward King.

Respectfully Submitted,



Kris Krow

Administrative Technician III